



**Town of Southwest Ranches
Recreation, Forestry and Natural Resources
with
Rural Public Arts & Design
Advisory Board Meeting Agenda**

Tuesday
March 10, 2020
7:00 pm

Town Hall
13400 Griffin Road
Southwest Ranches, FL 33330-2628

Board Members

Chris Brownlow, Dena Butler, MaryGay Chaples, Lana Eichel,
Debra Goff-Rose, Debbie Green, Aster Knight, Marie Nix,
Karen Parkerson

Council Liaison

Gary Jablonski

Staff Liaison

December Lauretano-Haines

- A. ROLL CALL**
- B. PLEDGE OF ALLEGIANCE**
- C. AGENDA AS FOLLOWS**
- D. NEW BUSINESS:**
 - Excuse absences:
 - Adopt Town of Southwest Ranches Recreation, Forestry and Natural Resources Advisory Board Meeting Minutes for February 2020.
 - Welcome new Board Member Dena Butler
 - EAGLE SCOUTS:
 - Kevin Wernath, who recently completed his Eagle Scout Project at Frontier Trails (photos attached) was invited by the chairperson so that the Board may express thanks for his project.
 - Anthony Beckman, who completed his Eagle Scout Project in 2019 at Rolling Oaks (photos attached) was invited by the chairperson so that the Board may express thanks for his project.
 - Andrew Beckman, a new Eagle Scout Candidate, will be present to brief the Board on his proposed project.
- E. OLD BUSINESS:**
 - Joint Discussion with both boards regarding design parameters for Country Estates Park Artistic Entrance.
 - Follow up discussion regarding ATV abuse in parks
 - Follow up/Maintenance report attached for the Board's review and discussion.
- F. AGENDA PREP FOR NEXT MEETING**
- G. BOARD MEMBER COMMENTS**
- H. STAFF COMMENTS**
- I. HOA/PUBLIC COMMENTS**
- J. ADJOURNMENT**



**Town of Southwest Ranches
Recreation, Forestry and Natural Resources Advisory Board
Minutes**

February 11, 2020
7:00 pm

Board Members

Chris Brownlow, Dena Butler, Mary Gay Chaples, Lana Eichel, Debra Goff-Rose, Debbie Green, Marie Nix, Karen Parkerson;
Aster Knight - *Member Emeritus*

Council Liaison

Gary Jablonski

Staff Liaison

December Lauretano-Haines

RFNRAB Members present:

Chris Brownlow
MaryGay Chaples
Debra Goff-Rose
Karen Parkerson
Debbie Green

Staff Liaison present:

December Lauretano-Haines

Council present:

Gary Jablonski
Bob Hartmann

RFNRAB Members absent:

Dena Butler
Lana Eichel
Marie Nix

The meeting was called to order at 7:00 PM, A quorum was established.

Debra Goff-Rose motioned to excuse the absences of Dena Butler, Marie Nix and Lana Eichel. Karen Parkerson seconded and the motion passed unanimously.

Debra Goff-Rose motioned to approve the minutes of the August 2019 meeting. Karen Parkerson seconded and the motion passed unanimously.

The members present discussed election of officers.

Chris Brownlow motioned to keep all current officers as elected:
Chair: Mary Gay Chaples
Vice Chair: Debra Goff-Rose
Secretary: Chris Brownlow
Debra Goff-Rose seconded and the motion passed unanimously.

The members present discussed the proposed meeting schedule for 2020.

Debra Goff-Rose motioned to adopt the proposed meeting schedule for 2020. Debbie Green seconded and the motion passed unanimously.

Karen Parkerson requested to be excused in March. She has a potential conflict for that date.

The members present discussed the follow up/maintenance report. The chair person asked staff to invite Kevin Wernath to the next meeting so the Board can thank him for his project.

The members present discussed the proposed arts contest for the Country Estates Park Entrance. Members should prepare to discuss design parameters at next meeting so that a call for entries can be placed in the newsletter.

The members present discussed the problem of illegal ATV use, especially on park properties.

Debra Goff-Rose motioned to have staff request a legal opinion on whether the Town can impose a \$500 fine for ATV users caught using park / public properties illegally. Debbie Green seconded and the motion passed unanimously.

There being no further business to discuss, the meeting adjourned at 8:30 PM.

Kevin Wernath Eagle Project, Picnic Shelter Furnishings, Frontier Trails Park







December Lauretano-Haines

From: December Lauretano-Haines
Sent: Thursday, March 5, 2020 3:30 PM
To: Andy Berns
Cc: kpoliakoff@saul.com; Jeff Hobales (Davie)
Subject: RE: Park security

Thank you, Andy. I will share this with the Board.

December Lauretano-Haines
Parks, Recreation and Open Space Manager
Town of Southwest Ranches
Ph 954.343.7452
Fax 954.434.1490
dlauretano@southwestranches.org<<mailto:dlauretano@southwestranches.org>>

From: Andy Berns <aberns@southwestranches.org>
Sent: Thursday, March 5, 2020 3:13 PM
To: December Lauretano-Haines <dlauretano@southwestranches.org>
Cc: kpoliakoff@saul.com; Jeff Hobales (Davie) <jeffrey_hobales@davie-fl.gov>
Subject: Park security

Good afternoon December,

As a follow up to our conversation and the request of the Parks Board, I have reached out to the Town Attorney and Davie Police to review our options in dealing with the ATV's and 4-wheelers that run through the Town's parks.

Our options are very limited.

While Davie Police will attempt to make contact and disburse offenders, for safety reasons they will not pursue. In most cases, the offenders flee, and chasing them may place the officer and the off road vehicle operator at risk.

It is my understanding all Town parks have a 'no motor vehicles' sign at the park's entrance. This is good, but we need to add additional signage that indicates the officers have the right to have a vehicle towed if it is operated improperly in a park. As we discussed, you will obtain signage from Superior Towing, and will supplement those signs as needed. This way, should Davie Police have the opportunity, they will be able to have the offending vehicle towed. Cost of towing and recovery will be the responsibility of the vehicle owner (or their parents). This will hopefully cut down the number of offenders.

Another option will be a targeted operation or 'sting'. We can assign multiple officers to a site in advance. **This will only be effective if we know where and when in advance.** This would allow us to seal off the escape options. If we are able to do this, we would use it as an outreach opportunity to educate the public, and let them know there would be zero tolerance going forward.

Please let me know if you have any questions.

-AB
Andy Berns
Town Administrator,



**Town of Southwest Ranches
Recreation, Forestry and Natural Resources Advisory Board
Follow up/Maintenance Report**

Tuesday
March 10, 2020

Board Members

Chris Brownlow, Dena Butler, MaryGay Chaples, Lana Eichel, Debra
Goff-Rose, Debbie Green, Marie Nix, Karen Parkerson
Aster Knight, Board Member Emeritus

Council Liaison

Gary Jablonski

Staff Liaison

December Lauretano-Haines

EQUESTRIAN PARK

Entrances Signs Refurbishment: The north entrance sign is in the process of being refurbished. Background will be cleaned and painted, letters will be cleaned and reattached.

Restroom and Picnic Pavilion: Staff is working on procurement for painting interior and exterior.

ROLLING OAKS

Maintenance: Replacement of wind-blown shingles will soon be in progress. Rusted parts of locks and doors have been repainted. The concrete breezeways were cleaned and resealed. Staff is working on procurement for painting interior and exterior.

COUNTRY ESTATES PARK

Picnic Pavilion: Staff is working on procurement for painting interior and exterior.

SOUTHWEST MEADOWS SANCTUARY

Fill contractor is performing as expected without issue. Additional funds have been received by the Parks Foundation, as per the agreement.

CALUSA CORNERS

Picnic Shelter: Staff is working on procurement for sealing the tongue and groove ceiling.

FRONTIER TRAILS PARK

Picnic Shelter: Staff is working on procurement for sealing the tongue and groove ceiling.

TOWN WIDE MAINTENANCE

Parks, Right of Way, Irrigation and Facilities Maintenance: Recommendation will come before Council in March for these services. Many companies participated in the RFP process and there was much competition.

FOUNDATION

Southwest Ranches Parks Foundation Donor Tree: Price structure has been set by the Board of Directors. A newsletter item is being prepared to run on an ongoing basis.

EVENTS

The 2020 events season is in progress. Next Event is Water Matters Day. March 14, 9 -3 pm. The Town is participating for our 18th year.